

**Traverse City Cooperative Preschool's**  
**Parent Commitment Contract**

I/We, the undersigned parent(s)/guardian of \_\_\_\_\_, agree to enroll our child in Traverse City Cooperative Preschool (TCCP) licensed by the State of Michigan in the name of Traverse City Cooperative Preschool. We agree that our registration/application fee of \$30 is non-refundable.

My child's preschool session begins at \_\_\_\_\_ and ends at \_\_\_\_\_ on the following days(s) of the week \_\_\_\_\_. We agree to drop off and pick up our child on time for each class session. We further agree to arrive thirty (30) minutes prior to the start of our class session on days we are scheduled to assist in the classroom.

We agree to pay the full yearly tuition of \$\_\_\_\_\_ or \$\_\_\_\_\_ per month. We agree to pay the full amount or fixed monthly rate regardless of absences or cancellations. We understand that TCCP reserves the right to adjust the fixed monthly rate with 30 days' written notice. We further agree that tuition is to be paid in full on the **1st of each month**.

We have received, read, and been given an opportunity to ask questions about the program policies developed by TCCP and outlined in the preschool handbook and agree to comply with all of the rules, policies and responsibilities stated therein. We understand that these policies and benefits may be amended, modified, terminated, or replaced by TCCP.

We agree to fulfill our responsibilities as TCCP preschool members by completing the following duties:

- Attending orientation;
- Turning in all required forms;
- Assisting in the classroom on a rotating basis;
- Attending two parent education meetings during the school year;
- Completing assigned preschool job(s);
- Participating in fundraisers; and
- Scheduling a parent-teacher-child conference prior to the start of the school year.

We acknowledge that TCCP will release our child to only those persons authorized on the Child Release Card. We further acknowledge agreement with TCCP's standard procedures used for release of children in special circumstances.

Finally, we agree that either party may terminate this agreement as described in TCCP's Handbook. We also acknowledge that TCCP may terminate this agreement without notice if our child's continued participation in the program creates a direct threat to the safety of our child, other children, or TCCP staff and volunteers.

If any provision of this contract, the program policies, rules and responsibilities are held invalid or unenforceable, it should be ineffective only to the extent of invalidity, without affecting or impairing the validity or enforceability of the remainder of the provision or the remaining provisions and intent of this contract.

This contract constitutes the entire agreement among the parties to it and supersedes any prior understandings or agreements. Each party acknowledges and states that no representation, inducement, or condition not set forth in this contract has been made or relied upon by either party.

This contract shall be governed by the laws of the State of Michigan.

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Parent/Guardian Signature	Date	Child's Class
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Parent/Guardian Signature	Date	Child's Class
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Provider's Signature (TCCP Board President)	Date
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